

Instructions for Completing Attachment F - Outcomes Traceability Matrix (OTM)

1. The vendor must note compliance with each outcome and each outcome's associated measure, metric, target setting, performance standard, and liquidated damage listed in the Vendor's Disposition column of Tabs 3 using only the values that appear in the drop-down list.
2. Vendor's Disposition values are outlined below:
 - a. "Will Meet": The vendor agrees to meet the outcome and each outcome's associated measure, metric, target setting, performance standard, and liquidated damage. The vendor must respond with "Will Meet" for each outcome in order for the proposal to be considered responsive to PRMP requirements and be further evaluated.
 - b. "Will Not Meet": The vendor declines to meet the outcome and each outcome's associated measure, metric, target setting, performance standard, and liquidated damage. If a vendor responds with "Will Not Meet" to one or more outcomes, the proposal will be considered non-responsive and may be disqualified per [Attachment E: Mandatory Specifications](#) and [5.4 Failure to Meet Mandatory Specifications](#).
3. All outcomes must be accompanied by a response in the "Vendor Disposition" column with either valid response ("Will Meet" or "Will Not Meet"). Any Vendor Disposition used other than one of these two values (including if left blank), will be considered as a "Will Not Meet" response.
4. The vendor must provide the attachment, section, and page number(s) where their detailed narrative response for each outcome resides, providing the PRMP with a crosswalk and helping to ensure that each outcome specified in Attachment F is included in the vendor's response. Be advised that the Attachment column has been pre-populated with the location that the PRMP anticipates the narrative response to reside, however it is up to the vendor to update that column accordingly should the vendor respond to an outcome in a different location in its response.
5. If the respondent provides a "Will Meet" description, the narrative description (described above) must adequately represent how the vendor will meet the requirement. Insufficient descriptions may be considered a "Will Not Meet" response.